

COMMUNITY PRESERVATION COMMITTEE
Draft: September 15, 2012

September 13, 2012

Approved: Oct. 4, 2012

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Steve Bornemeier, Julia Enroth (Chair), William Garner, James Hadley, Catherine Hertz (Clerk), John Holt, and Alan McClennen (Vice Chair).
2. There was no public comment.
3. The minutes of the August 2, 2012 meeting were approved as corrected.
6-0-1
The minutes of the August 30, 2012 meeting were approved. 5-0-2
4. Status of CPC Appointments -The Conservation Commission slot is still unfilled. Waiting for the Historic Commission to reappoint Jim Hadley.
5. Project Monitoring – Updates and Expenses
 - a. Academy – Phases II & III (Jon Holt) – Jon is scheduled to attend an Academy meeting later this month.
 - b. Eldredge Park (Jim Hadley) – Alan stated that the Town Administrator wants to do this project this fall.
 - c. Hinckley Affordable Housing (Catherine Hertz) – Catherine has been in contact with George Meservey. Everything is on track. Jon said that all the people have been pre-approved.
 - d. OHS Document/Photograph Restoration – Phases II & III (Jon Holt) – Everything is on schedule
 - e. Open Space (Alan McClennen) – No new information.
 - f. OHS Land and Septic Survey – Bill Garner to be new monitor.
 - g. Putnam Farm (Catherine Hertz) – No new information.
 - h. Namskaket Road Housing (Julia Enroth) – The closing with Habitat has occurred. CPA funds were used.
 - i. Odd Fellows Hall Restoration – Phase V (Sue Christie) – Julia said they have not returned a signed copy of the award letter. Nothing has started on the project.
 - j. Fleck Property – Phase II (Catherine Hertz) – No new information.
 - k. Sea Call Farm Orchard Rehabilitation (Steve Bornemeier) – No new information.

Affordable Housing Trust Fund is an accounting transfer at the end of the fiscal year.

6. Applications will be due on or before November 29, 2012. Discussion followed as to the timetable to complete projects.

Julia reviewed recent changes to the Community Preservation Act and the committee discussed the revisions to the application that would be reworded because of the CPA legislative changes.

7. Old Business – Award Letters, Other – Award letters have all be returned except from the Odd Fellows. Paul Davies has been contacted.
8. New Business – End of Month Fiscal Report, CP-3 Form, FY 2013
Signature Authorization, Other
 - a. Julia reviewed the End-of-the-Month report.
 - b. All present signed the Signature Authorization Form.
9. Next CPC meeting will be Thursday, October 4, 2012
10. There being no further business, the meeting was adjourned at 6:00 pm.

Respectfully submitted,



Sandra A. Marai, Secretary
Community Preservation Committee

****Reports on file at Town Hall**